GUIDE TO NERVOUS SYSTEM CBI 2014

OFFICE OF MEDICAL STUDENT EDUCATION FACULTY INSTRUCTIONAL DEVELOPMENT

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UPDATE 14 OCTOBER 2014
CORRECTS INSTRUCTIONS ON ACCESS GROUPSHARE THROUGH ArizonaMed & LINK TO GroupShare ON P. 9.

UPDATE 09 OCTOBER 2014
ADDRESSES SWITCH BACK TO GROUPSHARE AND ORIENTS FACULTIATORS TRAINED ON FREETHINKSHARE TO USE OF GROUPSHARE IN NERVOUS SYSTEM.
As you know, the CBI Co-Directors have announced that we will be using GroupShare again in the Nervous System block in 2014.

The Block Coordinator, Sonya Martyna-Seaman, has notified the medical students and facilitators of the change.

For those of you who received training on the new tool, FreeThinkShare, but not on GroupShare, I have created this guide to help you make the transition.

**GroupShare** functions in the same way as **FreeThinkShare** with few exceptions, which are itemized on page 6 of this guide.

To access GroupShare submissions you will login to ArizonaMed, the course management system for the undergraduate medical student curriculum.

Below are screenshots to guide you.

1) Go to Arizonamed.medicine.arizona.edu

(You may click on image above.)
The ArizonaMed Dashboard

To view the students in your group
Your students would be listed here with emails to the right.

### STUDENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
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<td></td>
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### FACILITATORS

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ellinwood, Karen</td>
<td><a href="mailto:kse@email.arizona.edu">kse@email.arizona.edu</a></td>
</tr>
<tr>
<td>Gordon, Herman PHD</td>
<td><a href="mailto:flash@email.arizona.edu">flash@email.arizona.edu</a></td>
</tr>
</tbody>
</table>
The ArizonaMed Dashboard

To view student entries

GROUPSHARE

CBI Assignment XX (DEMO CBI Group)
What students will see...
What you will see after students submit...

- Student submissions will have a date stamp.
- Student names in red did not submit the assignment.
This is what the email will look like...

This is an automated email generated by the ArizonaMed System.

GroupShare Assignment : CBI Assignment XX (DEMO CBI Group)

adfadsfadsfadfasfdasdas

Students (s)

Karen Ellinwood (Submitted on 10/14/2014)

Jonathan Appleseed

Karen Ellinwood : 10/14/2014

daasdfda
GroupShare and FreeThinkshare share the functions listed below:

- Assignments will open on Friday afternoons.
- Assignments will close about 24 hours before the first facilitated session.
- Facilitators and students will receive an email containing the submissions from all students in their small group, once the assignment closes.
- That email enables students to view submissions by other students within their group, but not from other groups.
- Some cases will use GroupShare to release additional information in between the first and second sessions. GroupShare refers to these ASSIGNMENTS, but students do not have to respond to these (unless specifically required).
For those of you trained on FreeThinkShare...

This page highlights the functions you learned about in the training that GroupShare DOES NOT HAVE.

**GroupShare** does **NOT** have the following functions:

⇒ **Regarding STUDENTS’ use of GroupShare**

- **EDITING ENTRIES:** Students will NOT be able to edit their entries.
  
- **VIEWING ENTRIES:** Students will **NOT** be able to view other students’ entries in ArizonaMed.
  
- **NOTE:** Students **will be able to** review other students’ entries when they receive the email AFTER the assignment closes.

⇒ **Regarding STUDENTS’s and FACILITATORS’ use of GroupShare**

- **SET-UP -** There is NO set-up!
# This still applies!

## CBI in the Nervous System Block—2014

### FACILITATORS

- May view student entries at any time by going to [GroupShare.com](http://GroupShare.com)
- Will review student entries for:
  - Assignment #1 PRIOR to the first facilitated session
  - FINAL assignment AFTER the second facilitated session
- Provide feedback to students as a group on post-case reflections (Final Assignment)
- Offer feedback to individual students on entries to help guide development of problem-solving skills

### STUDENTS

- Students will be expected to:
  - SUBMIT entries
- Students are encouraged to:
  - VIEW other students’ entries AFTER they submit their own
  - EDIT their own entries as they see fit

### ASSIGNMENTS

- For students, assignments appear on the [ArizonaMed](http://ArizonaMed) dashboard
- Have a specific date and time for:
  - Opening
  - Closing (Deadline)
- Shortly after the assignment closes, facilitators and students will receive an email with all student entries
- Student work submitted after the deadline will not be part of the email but may be viewed online
- There will be at least 2 per case:
  - 1 prior to the case
  - 1 following the case
- Some cases have “Interim Releases” of information that students are asked to review before returning to the second session.
- Interim Releases do NOT require responses, although students may submit ideas or links to resources.
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